

College of Pharmacy, University of Utah
Teaching Assistant Position

Congratulations on receiving the position as a Teaching Assistant with the College of Pharmacy. As such, you will provide professional support to professors and students, using your skills and talents while gaining valuable work experience.

You are a valuable part of our teaching process and some of the top students in the program. As students yourself, your insights and enthusiasm are very important to inspiring the next generation of students.

Requirements¹ for College of Pharmacy Teaching Assistants:

The College of Pharmacy strives for excellence in our education efforts. To help meet this goal TAs are encouraged to be evaluated by their faculty supervisor at the end of the semester. Exceptional TAs will be considered for the TA of the Year Award. It is **your responsibility** to make sure the evaluation form is completed, signed, and turned in to **Shawna Webster**, Associate Director of Student Services, Skaggs 105C.

Any student for which English is not a fluent language should reach out to Shawna Webster.

If you don't feel qualified to teach or unable to meet the above requirements in a particular class, please contact your assigned faculty supervisor and let them know; then together contact Executive Associate Dean James Herron to request a change.

Teaching assistants who achieve the top marks will be given consideration for the TA of the Year Award of \$500.

¹ Based on the requirements of the course as agreed with the faculty supervisor.

Teaching Assistant (Print Name)

Faculty Supervisor (Print Name)

Teaching Assistant (Signature)
(Return to the College of Pharmacy Front Office)

Faculty Supervisor (Signature)

Date